



Churchill Estates Homes Association, Inc.

13423 Blanco Rd., #288
San Antonio, TX 78216
210/697-3270

Residential Project Approval Request Form

Date: _____

Name: _____ Address: _____

Phone: _____ Email: _____

Please describe your project, including the dimensions and the materials being used and the location on your property (front yard, back yard, side yard, back patio, etc.):

If you are building a new home on a vacant lot: What date will construction begin (when will "ground be broken")? _____ Commencing on the day that ground is broken, the homeowner shall be liable for yearly dues to CEHA.

Are permits needed for the work you are doing? Yes ____ No ____

If permits are required, have you obtained them? Yes ____ No ____

If you have obtained permit, what is the expiration date? _____

Name of Contractor (if applicable): _____

Contractor Phone Number: _____

Project Start and Completion Dates: _____

(Please submit a new form if you have an unexpected delay and do not begin the project within a year of the dates listed above.)

Drawings or plans showing the work are attached. Yes ____ No ____

Signature of Churchill Estates Homeowner: _____

Please submit the completed form and any pertinent documents to the address on this letterhead or email to: churchillestateshoa@gmail.com. Your signature indicates that you understand that work cannot begin until you receive approval in writing from the Churchill Estates Homes Association, Inc. Architectural Control Committee and that once you have approval, you will begin and complete the project within the dates you've listed, or you will be asked to submit a new form. The ACC will review the project upon completion. This form is for use by residents outside of the gated area. **Please allow the ACC two weeks to review.** Residents inside the gate need to contact CIA Services, Inc. at 210-419-0000 or at customercare@ciaservices.com

FOR OFFICE USE ONLY: Date Received: _____ Date Sent to ACC: _____